

PhD Program in Computer and Control Engineering

Review Process

The yearly review process of PhD students enrolled in the program is organized in steps.



Each student will receive during the year email reminders with the deadlines for each step.

<p>Yearly report preparation</p>	<p>The yearly report must be a Power Point presentation that <i>MUST</i> follow the template below:</p> <ul style="list-style-type: none"> • Research: <ul style="list-style-type: none"> ○ Topic: 1 slide ○ Results: max 15 slides that highlight the student personal contributions, with a particular focus on current year ○ Next steps: 1 slide • Teaching (1 slide): <ul style="list-style-type: none"> ○ Complete study plan agreed with the tutor, including the list of hard skill and soft skill courses (recognized hours/grades, in-house/off-site) attended and planned for the three years ○ List of taught courses (with CPD evaluations) ○ Other activities • Other results (1-2 slides): <ul style="list-style-type: none"> ○ Publication list, with a clear indication of those referring to current year ○ Participation to conferences (as attendee/presenter) ○ Involvement into projects (funding body, role) ○ Other <p>The presentation slides <i>MUST</i> be uploaded using the PhDMan web app and will constitute the final yearly report.</p>
<p>Public presentation</p>	<p>Each PhD student presents his/her activity in a public setting open to any interested party. It will be during agreed time slots with the Review Board defined by the Academic Board. The presentation must be 20 minutes long + 10 minutes of Q&A session. The supervisor can attend, but cannot participate in the discussion.</p>
<p>Review</p>	<p>Each student is assigned to a Review Board. After participating to the presentation and the Q&A session, the Review Board will provide final feedback to the student (via PhDMan) and to the Academic Board.</p>
<p>Final decision</p>	<p>The Academic Board, following the recommendations of the Review Boards, will decide on the admission of each student to the following year or to the final exam. This final review has three possible outcomes:</p> <ul style="list-style-type: none"> • Admitted: the student is admitted to the next year (or to the final exam) • Admitted with warning: the student is admitted with a warning. Proper corrective actions are suggested to the student and the supervisor. Another evaluation will be scheduled after six months. • Rejected: the student is NOT admitted to the following year or to the final exam.